



State of New Hampshire
OFFICE OF INFORMATION TECHNOLOGY
Agency Software Division
33 Hazen Drive
Concord, New Hampshire 03305
Telephone: 603-271-1069
Email: peter.croteau@oit.nh.gov

Richard C. Bailey, Jr.
Chief Information Officer

Peter D.
Director, Agency Software

Division

August 19, 2005

Dear Municipal Agents and Town Clerks:

The State successfully implemented MAAP for the State Division of Motor Vehicles staff on July 11, 2005 as planned. All 81 Municipal Agents previously participating in the motor vehicle online system were added to MAAP between July 22 and August 17. We are now planning to add the backlog of 79 towns "Signed-Up For MAAP" to the new system. Our target date to begin this deployment is October 11, 2005.

To officially schedule your municipality among the 79 towns awaiting access, we must receive the attached agreement required by the State Office of Information Technology (OIT), which has been reviewed and approved by the Town Clerks Executive Board and LoGIN. Please ensure the documents are signed by the proper authorized parties in your municipality as indicated on the signature page. Some towns will be required to submit a network diagram as indicated in the Technical Agreement.

We ask that you return your completed agreement to Linda Rosano, Office of Information Technology, Agency Software Division, 33 Hazen Dr., Concord, NH 03305 no later than September 6, 2005 to ensure your early State approval, scheduling of training and MAAP implementation. While the first groups of municipalities are being selected at this time, your timely return of these documents is critical whether or not you have been contacted by DMV for scheduling. Connectivity to MAAP shall not be allowed without completion and approval of these documents. Please contact Dennis Roffman immediately with any questions on our required documents at 271-0273 or email at Dennis.Roffman@oit.nh.gov.

Sincerely,

Peter D. Croteau
Director
Agency Software Division

Attachments: OIT Technical Agreement for DOS projects
Single PC Access for MAAP
Multi-user Access for MAAP w/LAN security
Multi-user Access for MAAP w/VLAN security
Local Vehicle Software Certification