

## 2006 – 2007 Town Clerk / Tax Collectors Budget Consideration

DT: August 3, 2005  
TO: Town Clerk / Tax Collector

FM: Interware Development Co., Inc.  
Sandy Rowe, 603-673-7155

It is that time of year again to get your budget numbers together for the upcoming fiscal year. Enclosed is your annual support notification to assist you in this process. To give you an idea of the costs relative to current State initiatives and new services offered by Interware Development Co., Inc. we have created this document as a guide to what you may consider for the upcoming budget cycle.

### Municipal Agent Automation Project (MAAP)

MAAP was implemented on July 11, 2005. As of this date MAAP is not mandatory for Municipal Agents. ClerkWorks XML will be released in September to current online towns. It will be available to all MA's in November. Training will be provided by the State and by Interware.

Interware has been programming for MAAP for almost 2 years now and we are sure you will agree that the result is spectacular. We will be showing it at the TC Convention in short sessions. You may find that the additional features will be well worth the move to ClerkWorks XML. We are expecting that all ClerkWorks users will be upgraded to ClerkWorks XML free of charge. When you choose to go live with MAAP additional equipment must be added to the municipal infrastructure in order to comply with the requirements of MAAP.

The hardware/software that you will need in order to implement the system are listed below. The stock numbers and prices listed below are from CDW. You may be able to purchase for less with your municipal status.

Item	Cost
<b>Single Workstations:</b>	
Firewall *	\$ 45.00 - \$ 200.00
<b>OR</b> Symantec Norton Anti-Virus with live update *	\$49.95
<b>Network:</b>	
Router / Firewall *	\$ 200.00 - \$ 500.00
Symantec Norton Anti-Virus with Live Updates *	Depends on # of users
<b>All Users:</b>	
100TX NIC Card in each WorkStation and Server *	\$20.00 each
Epson U-325 Check Validation Printer (1 per workstation)	\$ 275.00 each
Cables -Estimated	\$30.00

\* Must be ICSA Labs certified & NCIA 2000 standards

You will need assistance from your hardware and/or a network specialist to set up this “network within a network”. They can advise you on the costs more accurately, if necessary. Your municipality may already have some of these elements in place. Software group training will be available from Interware at no additional charge. State Training will be available for the additional services that will be provided.

### On Line Auto Registrations (E-Reg)

The Department of Safety, Motor Vehicle Division has approved E-Reg for distribution. To date, we have 21 municipalities using E-Reg with over 5,000 processed! You will be able to offer citizens in your community the option to request renewals on line via the Town/City website. This is a local solution, using local data, where Town Clerks and Tax Collectors print checks on behalf of the citizen and prepare the registration as is currently done. Although the system can be set up completely free of charge there are some costs to services you may want to consider... providing full functionality to your constituencies.

Laser Printer (If not currently available)	\$ 125.00 - \$ 900.00
MICR Ink for Laser Printer	\$ 89.00 - \$ 135.00
Check Stock ( <b>2 to a page</b> – DMV Check / Municipal Check)	\$37.00/500 qty \$48.00/1000 qty \$66.00/2000 qty
Check Verification Set up Charge (mandatory for MA's)	\$ 95.00 One Time Charge

All costs, contracts and sign up are available at [www.ereg.us/signup](http://www.ereg.us/signup)